



एस बी आई पेंशन फंड्स प्रा. लि.  
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**SBI Pension Funds Pvt. Ltd.**

नं. 32, 3रा मजला, मेकर चेम्बर्स-III,  
नरीमन पॉईंट, मुम्बई - 400 021.

नं. 32, 3री मंजिल, मेकर चेम्बर्स-III,  
नरीमन पॉईंट, मुम्बई - 400 021.

No. 32, 3rd Floor, Maker Chambers-III,  
Nariman Point, Mumbai - 400 021.  
www.sbipensionfunds.com

**CIN :** U66020MH2007GOI176787

**Tel. :** (022) 4214 7100 | **Fax :** (022) 4214 7113

Date :

Ref. No. :

### **NOTICE OF THE ANNUAL GENERAL MEETING**

NOTICE is hereby given that the **Twelveth Annual General Meeting (AGM)** of the Members of SBI Pension Funds Private Limited will be held on **Wednesday, 05<sup>th</sup> August, 2020 at 11.30 a.m. (IST)** through Video Conferencing ("VC")/ Other Audio Visual Means ("OAVM") to transact the following business:

#### **ORDINARY BUSINESS:**

##### **Item No. 1**

To receive, consider and adopt the Audited Financial Statement of the Company for the financial year ended 31<sup>st</sup> March, 2020 and the Reports of the Board of Directors and Auditors thereon along with comments received from the Comptroller and Auditor General of India.

##### **Item No. 2**

To authorize the Board of Directors to fix the remuneration of the Statutory Auditor of the Company appointed by the Comptroller and Auditor General of India under Section 139 (5) read with Section 142 of the Companies Act, 2013 for the financial year 2020-21.

**Place: Mumbai**  
**Date: 14<sup>th</sup> July, 2020**



**By order of the Board**  
**SBI Pension Funds Private Limited**

*Tejas Jm*

**Tejas Mehta**  
**(Company Secretary & Compliance Officer)**  
**ACS: 42593**

**Registered Office:**  
Room No. 32, 3<sup>rd</sup> Floor, Maker Chambers III,  
Nariman Point, Mumbai - 400 021.



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**NOTES:**

1. In view of the present Covid-19 pandemic, the Ministry of Corporate Affairs ("MCA") has vide its circular dated 05<sup>th</sup> May, 2020 read with circulars dated 08<sup>th</sup> April, 2020 and 13<sup>th</sup> April, 2020 (collectively referred to as "MCA Circulars") permitted convening of the Annual General Meeting ("AGM") through VC/ OAVM without the physical presence of the Members at a common venue. In compliance with the provisions of the Companies Act, 2013 and MCA Circulars, the AGM of the Company is being held through VC/ OAVM. The deemed venue for the AGM shall be the Registered Office of the Company.
2. Pursuant to the provisions of the Act, a Member entitled to attend and vote at the AGM is entitled to appoint a proxy to attend and vote on his/ her behalf and the proxy need not be a Member of the Company. Since this AGM is being held pursuant to the MCA Circulars through VC/ OAVM, physical attendance of Members has been dispensed with. Accordingly, the facility for appointment of proxies by the Members will not be available for the AGM and hence the Proxy Form and Attendance Slip are not annexed to this Notice.
3. Corporate Members (i.e. other than individuals, etc.) intending to send their representatives to attend the AGM through VC/ OAVM on its behalf are requested to send a Certified True Copy of the Board or governing body Resolution/ Authorization etc. [scanned copy (PDF/JPG Format)] to the Company of their representative to attend and vote on their behalf in the AGM through VC/ OAVM. The said Resolution/Authorization shall be sent to the Company Secretary & Compliance Officer of the Company by email through its registered email address to [cs@sbipensionfunds.com](mailto:cs@sbipensionfunds.com) with a copy marked to [cfo@sbipensionfunds.com](mailto:cfo@sbipensionfunds.com).
4. Members seeking any information with regards to the accounts or any matter to be placed at the AGM, are requested to write to the Company on or before 04<sup>th</sup> August, 2020 through email on [cs@sbipensionfunds.com](mailto:cs@sbipensionfunds.com) mentioning the name, folio no./ client ID and DP ID, and the documents including the registers they wish to inspect. The same will be replied by the Company.
5. In compliance with the aforesaid MCA Circulars, Notice of the AGM along with the Annual Report 2019-20 is being sent only through electronic mode to Members on their email addresses registered with the Company. Members may note that the Notice will also be available on the Company's website [www.sbpensionfunds.com](http://www.sbpensionfunds.com).





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6. Members attending the AGM through VC/ OAVM shall be counted for the purpose of reckoning the quorum under Section 103 of the Act.
7. Since the AGM will be held through VC/ OAVM, the Route Map is not annexed in this Notice.
8. Instructions for joining the AGM through VC/ OAVM are as follows:
  - i) The Company has arranged the facility of Cisco Webex for the Members to attend the AGM through VC/ OAVM. The Company will send the link to the Members on their e-mail id registered with the Company and the email id provided by the Company of their authorized representatives. The steps to join the meeting with Cisco Webex application from your Computer, laptop/ Ipad are as follows:

**How to join from Computer/ laptop/ I-pad/ Mobile**

You can join a Cisco Webex meeting from any device, even without having Cisco Webex Account. Detailed steps are as below:

1. Click on the meeting invite received from the organiser via email or other media.
  2. After clicking, you will be given two options- whether to join through app or through web itself. For using the app, you need to create a Cisco Webex account or sign through existing one.
  3. After you select the above option and proceed, you will be taken to the meeting screen where you can enter your Name and join the meeting. It is recommended to check your **audio and video before joining using the options available on the meeting screen**. Also, you can switch off the mic, if not required, to avoid echo.
- ii) The facility for joining the meeting shall be kept open 15 minutes before the time scheduled to start the meeting and shall not be closed till the expiry of 15 minutes after the scheduled time of the meeting.





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- iii) Members who need assistance before or during the AGM, can contact Mr. Tejas Mehta, Company Secretary & Compliance Officer on [cs@sbipensionfunds.com](mailto:cs@sbipensionfunds.com) / +91-99698 83692 or Mr. Venkata Ratnam Vakacharla, Chief Financial Officer & Operations Manager on [cfo@sbipensionfunds.com](mailto:cfo@sbipensionfunds.com) / +91-79930 11359 or Mr. Prateek Pal, Chief Information Security Officer on [prateek.pal@sbi.co.in](mailto:prateek.pal@sbi.co.in) / +91- 99872 76324.
- iv) Members are encouraged to join the AGM through personal computers/ laptops for better user experience. Also, Members will be required to have stable internet/ broadband connection to avoid any disturbance during the meeting. Please note that Members joining the AGM through mobile devices, tablets or through personal computers/ laptops connected via mobile hotspot may experience audio/ video loss due to fluctuation in their respective networks. It is therefore recommended to use stable Wi-Fi or LAN connection to mitigate the aforesaid glitches.
- v) Members are allowed to express their views or ask questions concurrently during the AGM or can also send their questions in advance from their registered email address mentioning their name, DP ID and Client ID/folio number, PAN, mobile number to [cs@sbipensionfunds.com](mailto:cs@sbipensionfunds.com) from 31<sup>st</sup> August, 2020, 2020 (9:00 a.m. IST) to 04<sup>th</sup> August, 2020 (05:00 p.m. IST).
- vi) The Voting at the meeting shall be conducted by show of hands unless a poll in accordance with section 109 of the Companies Act, 2013 is demanded by any member.

